

GREAT FUTURES START **HERE.**



**WATERTOWN
BOYS & GIRLS CLUB**

**Club Policies and Member Expectations
2016-2017**

Welcome to Watertown Boys & Girls Club. We are excited to have you join the Club this year. Please read through our Club Policies and Member Expectations.

Now in our 44th year serving the community, we are excited to welcome new and returning Club members for the 2016-2017 season! The Club provides a safe place for young people to connect with caring, trained adults, explore new interests and most importantly to have FUN!

We are wishing everyone a successful school year!

A handwritten signature in cursive script that reads "R. Gaudette".

Renée Gaudette
Executive Director

GREAT FUTURES START [HERE](#)

OPEN DOOR POLICY:

Watertown Boys & Girls Club is not a child care facility. We are a drop-in facility and as such, we maintain an open door policy. This means that supervision is provided for members INSIDE of the Club, and during occasional Club organized activities both outside and offsite.

NEW FOR 2016-2017 SCHOOL YEAR:

- Members age 7-10 should remain in supervised areas at all times.
- Members age 11 and up ARE ALLOWED to leave the Club as part of the OPEN DOOR POLICY. They may leave the building and re-enter ONE TIME per day.

We encourage all members to stay in the Club's supervised areas at all times, but we recognize that older children may want to leave to go to the library etc. during the hours that they come to the Club. Different families have different rules for their own children regarding expectations about leaving the Club or staying inside of the supervised areas. We ask families to discuss these expectations to be sure each child knows their families rules about our OPEN DOOR POLICY. **Please Note:** Club staff cannot be responsible for members that leave supervised areas and members should only leave the Club if they have permission from their parent/guardian. We cannot prohibit any child from leaving the building, even those under the age of 11 so it is critical that you discuss your expectations with your child.

CLUB RULES:

- All members are expected to respect Club staff, other Club members and all Club property at all times.
- All members must scan their membership cards at the Front Desk when entering or leaving the building. No sharing cards with others please.
- In an effort to reinforce responsibility in our members, a forgotten card will require the member to "wait out" for five minutes before taking part in Club activities. If a card is LOST, it may be replaced for a \$2.00 fee.
- A member may bring a guest into the Club for one day as a ONE TIME GUEST. If the guest will be returning, a membership must be obtained.
- No member is allowed to "hang out" in front of or behind the Club whether the building is open or closed.
- **Members who constantly leave and re-enter the building will be asked to leave for the remainder of the day/evening.**
- Use of tobacco, alcohol or drugs is strictly prohibited. Anyone caught breaking this rule will be suspended indefinitely and his/her parents will be notified.
- Foul or abusive language is prohibited.
- Fighting, play fighting, punching, shoving, wrestling, snowball fights, etc., are prohibited.
- Food and drink are permitted in the Gamesroom ONLY! Please recycle in the bins provided and throw away all trash. No food is permitted in the gym. In order to protect our new gym floor, clear liquids only are permitted in the gym.
- Members are reminded not to bring valuables into the Club, as the Club is not responsible for lost or stolen items.
- The Front Desk Staff is not permitted to hold valuables for any member behind the Front Desk.
- Club phones are for business use. Members may only use the phone in the case of an emergency.
- Locks may be used for lockers and MUST be removed after each visit.
- If a member is having a problem with another Club member, report it to a staff member immediately.
- If you are hurt or are not feeling well, please see a staff member immediately.
- Proper swimming attire is required for youth member swim. Swimmers that wish to use goggles must bring their own.
- Members should wear appropriate clothing at all times. This includes clothing that is in good taste, non-revealing and without negative or foul wording in the design. This includes all guests. Anyone wearing inappropriate or revealing clothing will be asked to leave.
- **ANY DAMAGE TO CLUB PROPERTY WILL RESULT IN SUSPENSION FROM THE CLUB, AS WELL AS, RESTITUTION FOR ALL DAMAGES.**

BEHAVIOR MANAGEMENT POLICY:

Behavioral Issues will be handled as followed:

Inappropriate Behavior: Staff will reinforce that the behavior and its consequences are in the member's control. An immediate consequence will be given for inappropriate behavior. The Club maintains that repeated warnings do little to change behavior.

Minor Incidents include but are not limited to: pushing and shoving, not listening, misbehaving, name calling, throwing things, and swearing. Staff members may draw from a range of behavior modification methods to establish what will work for the individual child. Examples include time outs, restrictions from activities or program areas, writing apology letters, practicing alternative work / behaviors.

Major Incidents include but are not limited to: fighting or attempting to injure, bullying, stealing, running away from the group, disrespect toward the Club staff or equipment, and / or throwing things at staff or members. Major incidents are immediately referred to the Club's Leadership Staff, and consequences may include extended restrictions from activities or program areas, suspension or expulsion.

No child will be subjected to corporal punishment, including spanking, cruel or severe punishment, humiliation or verbal abuse. No child will be denied food or shelter as a form of punishment. No child will be punished for soiling, wetting or not using the toilet.

CHECKLIST OF WHAT MEMBERS MAY WANT TO BRING TO THE CLUB:

- Snacks / Drinks (children are often hungry after a day of school. Please send them with a non-perishable snack)
- Sneakers
- Refillable water bottle (no glass please) - water fountains are available at the Club
- Swimsuit & Towel if the member wishes to participate in Free Swim
- Lunch / Drinks (on early release days)
- Members may bring money to purchase items from the vending machines if desired.
- PLEASE LABEL ALL ITEMS.
- The Club maintains a Lost and Found in the Coat Room. Lost and Found items are donated to charity once a month.

2016-2017 Club Calendar

Club Hours / Closings on Holidays, No School Days,
Half Days, and School Vacations

Regular Club Hours

September 12th through June 23rd

Cadets (ages 7-10) 2:00 – 6:00 P.M.

Juniors (ages 11-13) 2:00 – 7:00 P.M.

Seniors (ages 14-18) 6:00 – 8:30 P.M.

September

Monday, 9/5 – Friday, 9/9

CLOSED

Opening Day, 9/12

October

Columbus Day, 10/10

Open 8:30 A.M. – 6:00 P.M.

Halloween Carnival, 10/27

Closed after school

Open for carnival, 6:00 – 8:30 P.M.

November

WPS Professional Dev. Day, 11/8

Open 8:30 A.M. – 6:00 P.M.

Veterans Day, 11/11

Open 8:30 A.M. – 6:00 P.M.

Day Before Thanksgiving, 11/23

Open 12:00 – 7:00 P.M.

Thanksgiving, 11/24 and 11/25

CLOSED

December

Friday, 12/23

CLOSED

Monday, 12/26

CLOSED

December Break, 12/27 – 12/30

Open 8:30 A.M. – 6:00 P.M.

(Tuesday – Friday)

January

Monday, 1/2

CLOSED

MLK Day, 1/16

Open 8:30 A.M. – 6:00 P.M.

WPS Professional Dev. Day, 1/17

Open 8:30 A.M. – 6:00 P.M.

February

Presidents Day, 2/20

CLOSED

February Break, 2/21 – 2/24

Open 8:30 A.M. – 6:00 P.M.

(Tuesday – Friday)

March

Early Release Day, 3/1

Open 12:00 – 7:00 P.M.

April

Good Friday, 4/14

Open 8:30 A.M. – 6:00 P.M.

Patriots Day, 4/17

CLOSED

April Break, 4/18 – 4/21

Open 8:30 A.M. – 6:00 P.M.

(Tuesday – Friday)

May

Early Release Day, 5/24

Open 12:00 – 7:00 P.M.

Memorial Day, 5/29

CLOSED

June

Last Day of Club, 6/23

GREAT FUTURES START HERE

Areas of Impact

Healthy Living

94% of Club members engage in some sort of physical activity.

78% of members eat 2+ fruits per day.

Character Development

61% of Club teen members volunteer at least once a month.

92% of members feel a sense of belonging at the Club.

Academic Success

94% of Club members get mostly A's and B's.

92% of members expect to attend college.

97% of members are on grade level.

Our Reach

Average Daily Attendance of 96

50 Programs Run Each Year

33 Dedicated Staff Members

222 Community Volunteers

889 Registered Members

1,609 Youth Served